# THE GRAND COCKTAIL FUNCTION PACKAGE

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## **THE GRAND** FUNCTION ROOM

Our private function room is an ideal space that caters to both small & large functions offering food & beverage packages to suit all occasions.

Delivering quality customer service & attention to detail, our experienced staff will ensure your next event is one to remember.



DJ - included with all packages AV - 3 screens available to display photos

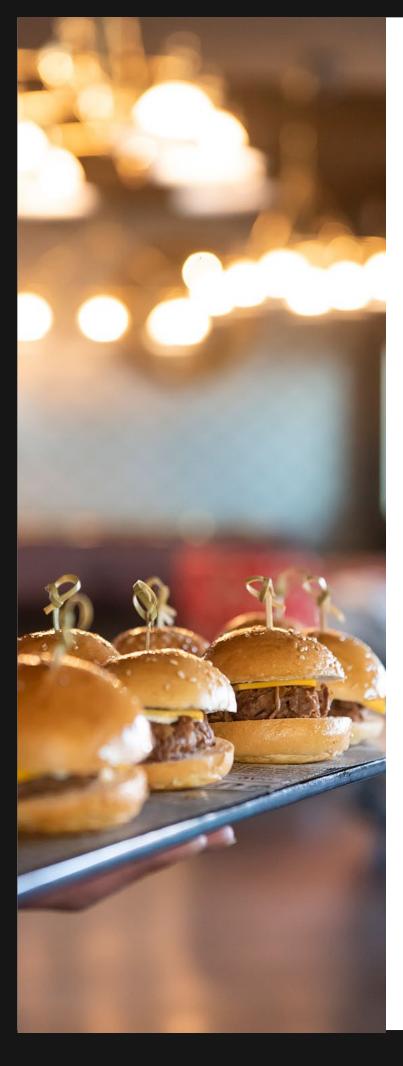
Room hire, bar and wait staff, security for 5 hours.

Minors allowed under parental/guardian supervision - see T's & C's for info.

Book Monday - Friday to receive an extra \$100 on your bar tab (public holidays excluded)







### PACKAGES

#### PACKAGE 1

\$2,800

- Catering for 60 guests
- Select 5 items from our canape menu
- \$750 bar tab
- All listed inclusions

#### PACKAGE 2

\$3,500

- Catering for 80 guests
- Select 5 items from our canape menu
- \$1,000 bar tab
- All listed inclusions

#### PACKAGE 3

\$4,300

- Catering for 100 guests
- Select 5 items from our canape menu
- \$1,200 bar tab
- All listed inclusions

#### PACKAGE 4

\$4,800

- Catering for 120 guests
- Select 5 items from our canape menu
- \$1,500 bar tab
- All listed inclusions

#### **OPTIONAL EXTRAS**

To be paid in full before the event as per T's & C's

- Extra hour \$200 (maximum of 6 hours total)
- Extra security \$350 (needed for guest numbers over 100 if package 4 not purchased)
- Cakeage \$100 (if not purchased, host will be responsible for cake plates, cutlery and cutting)
- Tea & coffee station \$50

Bar tab can be increased at any time before or during the function.

Please note - 15% surcharge applies to all packages on public holidays



## MENU SELECTIONS

Fund	ction Date: / / Start time: _	
Guest Numbers:		
Function Name:		
CANAPE ITEMS		
Sele	ct 5 items.	
	Selection of party pies & sausage rolls	
	Tandoori chicken kebabs	
	Lemon chicken in a mini boat	
	Mini bruschetta – select 1 from below options	
	O Roasted pumpkin & feta w balsamic dressing (v)	
	O Diced tomato, spanish onion & basil w balsamic dressing (v)	
	Arancini - select 1 from below options	
	O Mushroom & zucchini (v)	
_	O Pumpkin & feta (v)	
	Salt & pepper calamari boats (gfo)	
	Beer battered fish fillets in boats (gfo)	
	Thin Crust pizzas – select 2 from below options	
	O Hawaiian	
	O BBQ Chicken	
	O Meat Lovers	
_	O Vegetarian	
	Gourmet sandwiches (vo,gfo)	
	Spinach & potato pakora (vg,gf)	v=vegetarian, vo=vegetarian option, vg=vegan, gf=gluten free, gfo=gluten free option
	Lentil balls (vg,gf)	FOOD ALLERGIES: Please be aware caterina for special

**FOOD ALLERGIES**: Please be aware catering for special requirements is taken with care. It must also be noted that within the premises we may handle, nuts, seafood, shellfish, sesame seeds, wheat flour, eggs, fungi, soy, lupin, and dairy products. Customers' requests will be catered for to the best of our ability, but the decision to consume a meal is the responsibility of the diner.



O Beef

O Pulled Pork

Vegetable spring rolls & samosas (v)

Sliders - select 1 from below options

## TERMS & CONDITIONS

- Tentative Bookings A tentative booking will be held for a maximum of 7 days. If the booking is not confirmed within this period the function space may be released for resale. Reasonable effort will be made to contact the organiser in this event.
- 2. Confirmed Bookings A booking is considered confirmed once the deposit of \$500 has been paid, terms & conditions signed and returned to the venue, along with a copy of your photo ID.
- Function Cancellations • Complete cancellations of over 30 days or more a full refund will be repaid. For cancellations 29 15 days prior to function a 50% deposit will be retained by the venue For cancellations within 14 days prior to the function the venue will retain 100% of the function payment.
- 4. Finalisation Of Bookings The Grand requires final numbers of guests, food selections, beverage selections, start and finish times 14 days prior to the function date. Dietary requirements must be clearly stated by this time. Your guest list will be required 7 days prior to your event.
- 5. Final payments are due 30 days prior to the event.
- 6. Bond / Loss or Damage The Grand requires a \$500 bond for all functions which will be returned post-function provided there is no damage to the venue property. Any unreasonable mess made from decorations, lollies, cake etc that incur extra cleaning costs for the venue will be taken from the bond.
- 7. The Grand Hotel reserves the right to refuse entry and close down any function for unacceptable behaviour. All guests must have Photo ID to enter the venue. Please ensure all guests are aware as they will be refused entry. The Grand Hotel practices Responsible Service of Alcohol and our staff reserve the right to refuse service to anyone based on RSA laws, anti-social behavior, or for any other reason at the Hotel's discretion. Guests deemed to be intoxicated will not be allowed to remain on the premises.
- 8. Minors are allowed to remain in the function room for the duration of function as long as they are accompanied by a responsible, legal guardian. Ages and total number of all minors in attendance should be provided with the guest list. Any minors discovered to be consuming alcohol will be asked to leave the premises. Any adults discovered to be allowing or supplying alcohol to a minor will be asked to leave the premises. Any non-compliance with these terms could result in the function being terminated immediately. No refund will be given in this instance.
- Decorations no items are to be stuck to walls unless preapproved by management. All balloons must be restrained/ weighted and confetti and glitter are prohibited. No open flame, battery operated tea light candles only. Excludes candles on cakes.

- 10. Additional Food & Beverage no outside food or beverages are to be brought onto the premises with the exception of a birthday cake, potato chips, nuts and lollies. Grazing and antipasto platters are not permitted. Cutting of cakes and supply of cake plates and spoons can be supplied by the venue at an extra expense.
- Functions booked on any Public Holiday will incur a 15% surcharge on the total function price including any extras. Functions booked on a Sunday will incur an additional fee of \$250.
- 12. Beverage service concludes 15 minutes prior to the conclusion of the event. All functions guests and hosts are expected to exit the function room in a timely manner at the conclusion of the event. Any persons lingering in the function room more than 30 mins past the scheduled end time will incur excess fees. Fees will be charged at \$100 for every 15 minutes over the specified time. These fees will be taken out of the bond.
- 13. No drinks/glasses allowed on the dance floor. Guests must wear shoes at all times. Guests are prohibited from the stage and entering the DJ booth and bar areas. The Hotel is not responsible for any damages or injury if guests do not follow hotel requirements. Guests must comply with all laws, including OHS and liquor licensing laws, and comply with all directions from the Hotel's staff.
- 14. The Hotel will not be responsible for any damage or injury to any person or property unless caused by the Hotel's recklessness. The hotel is not responsible for the security of guests' property. Goods left after a booking without prior agreed arrangements may be donated or discarded by the Hotel.
- 15. It is the host's responsibility to ensure that guests adhere to these guide lines, failure to do so may cause the function to be cancelled immediately with no refund guaranteed.

I/WE\_\_\_\_\_

acknowledge that I/WE have read and understood the terms and conditions and that I/WE will comply with these conditions.

Customer signature: \_\_\_\_\_

Date: \_\_ / \_\_ / \_\_\_\_

Manager signature: \_\_\_\_\_

Date: \_\_ / \_\_ / \_\_\_\_



## **CONTACT** US

#### **P** (03) 9783 7388

 $\textbf{E} \ the grand functions @mrc.net.au$ 

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